

Dillard/CU Collaboration Faculty Meeting Agenda

March 18th

Purpose – Relationship building (creating shared enthusiasm and community for our collaboration), laying the curricular foundation for course material development for fall and spring, AY 2003, delivery

Start at 8:30 for coffee, etc., with meeting start at 9:00

- (10 minutes) Introductions
- (20 minutes) Dr. Lomax Dialog – importance of the project, his personal excitement, etc.
- (45 minutes) Walking tour of the Dillard campus
- (15 minutes) Break

10:30 Reconvene

- (30 minutes) Institutional Personalities – Group Exercise

Divide into 3 or 4 groups, each group with flip chart and marker. Compare and contrast the students and their cultures at the two schools. Dillard faculty should say what they think the culture is like at CU, and CU should say what they think the culture is like at Dillard. The other group can confirm or modify the cultural characteristics of their school as appropriate. Things to consider for each school would be:

1. etiquette – how we do things – e.g., student/faculty interactions
 2. customs – e.g., student background
 3. language – e.g., formal/informal
 4. values – what is important – e.g., beliefs about authority or courtesy
 5. beliefs about the world and how things really work – e.g., what type of teaching works best?
- (30 minutes) – team readout and identification of things in the readout that are important to our task of creating shared course materials.
 - (30 minutes) – course baseline group discussion – what are the Calculus and Humanities classes like today (i.e., before our collaboration)? *Everybody agreed to bring course syllabi, examples of papers, etc., of current courses.*

12:15 – 1:15 catered lunch and break

1:15 - Reconvene

- (60 minutes) – presentation/dialog led by Lecia Barker/Rita McMillan on the process we'll use (formative evaluation – observation/feedback) to articulate the collaboration process. Assessment of both the process and the product (i.e., the shared course materials) are two important aspects of this research.
- (60 minutes) – presentation/dialog led by Heidi Daniels/Jim Curry on existing technologies and possible technologies for core curriculum development

3:15 – 3:30 break

- (30 minutes) – Rita McMillan – overview of the 7 steps for successful integration of technology into curriculum

4:00 – 5:00

- Initial Humanities and Math parallel working sessions; Assessment and Technology folks work with groups as appropriate

Evening March 18th

7:00 - Group Dinner in New Orleans

<http://www.feelingsafe.com/>

March 19th

Convene at 9:00 for coffee, etc., and meeting starts at 9:30

Purpose- working groups will make more progress on creation of course materials and will decide items that need closure between now and our final face-to-face planning meeting in May

- (90 minutes) Working groups reconvene and finish up their work
- (60 minutes) Groups share their work with larger group, with intent of learning from each other's progress. Curricular, technical and assessment assumptions/challenges should all be highlighted.

12:00 – 1:00 lunch and break

- (60 minutes) Wrap up – talk about needed hiring, importance of getting interim work done, and about next meeting in May (pick a date), overall timeline, collaboration process observations and ask people to share one thing they appreciated most about our time together, in closing.

2:00 – Depart